

ISD #138 ADVERTISING APPLICATION 2021-2022

Return Form to

North Branch Area Community Education
38705 Grand Avenue - North Branch, Minnesota 55056

Telephone: 651-674-1023 FAX: 651-674-1027

E-mail: commed@northbranch.k12.mn.us

Advertiser's Name _____

Yes No This is a 501(c)3, Youth Activity Advertisement Identification Number _____

Address _____

City _____ State _____ Zip _____

Contact Person _____

Day (_____) _____ Cell (_____) _____

Email Address _____

Display Ad, Stadium Banners, Coupon for Brochures or Publications (check all that apply)

Community Ed Brochure _____ Early Childhood Brochure _____ District Calendar _____

Athletic Program _____ Stadium Banner: _____ Baseball or _____ Softball Fall Musical _____

School Publication

_____ Student Handbook: _____ Sunrise River School _____ Middle School _____ High School
_____ Alternative Learning Programs

_____ Yearbook: _____ Sunrise River School _____ Middle School _____ High School
_____ Alternative Learning Programs

_____ Concert Program: _____ Sunrise River School _____ Middle School _____ High School
_____ Alternative Learning Programs

_____ Bulletin Board in all Staff Lounges _____ Other

Distribution of Flyers and Materials (check all that apply)

Flyers and materials must be submitted for approval at least five days in advance of desired distribution time.

_____ Sunrise River School _____ Middle School _____ High School _____ Alternative Learning Programs
_____ District Office _____ Early Childhood Center Date sending home to students _____.

On-site Promotions at Events (check all that apply and circle dates on back)

Fee covers up to five sites for same activity or five dates for same activity when reserving at time of application.

Open House: _____ Sunrise River School _____ Middle School _____ High School _____ Alternative Learning Programs
_____ North Branch Area Education Center

Conference: _____ Sunrise River School _____ Middle School _____ High School _____ Alternative Learning Programs
_____ North Branch Area Education Center

Concert: _____ Sunrise River School _____ Middle School _____ High School _____ Alternative Learning Programs

Event: Name _____

_____ Sunrise River School _____ Middle School _____ High School _____ Alternative Learning Programs
_____ North Branch Area Education Center

Website and Links (list specific school and department)

Website: _____ District _____ School _____ Department

Link: _____ District _____ School _____ Department

Final Step

I have read the NBAPS Advertising Policy, Guidelines and Fees.

Signature needed: _____

On-site Promotions have you attached the required ST19 form to this application?

On-site Promotions if selling food have you attached the required food handler's license?

Revised 7/31/2018

NORTH BRANCH ISD #138 REGULAR SCHOOL YEAR CALENDAR FOR 2021-2022

Circle all dates that apply to this facility use request.

Legend

First Day of School September 10, 2021 and Last Day of School June 10, 2022.
 Schools Closed or not available = Blacked Out No School = X
 K – 5 Conference – Sunrise School Not Available = \\
 6 – 8 Conference – Middle School Not Available = //
 9-12 Conference-High School Not Available = \

July 2021							August 2021							September 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7				1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		
October 2021							November 2021							December 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
31					1	2		1	2	3	4	5	6				1	2	3	4
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
January 2022							February 2022							March 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
30	31					1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28					27	28	29	30	31			
April 2022							May 2022							June 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		

OFFICE USE ONLY:

Application Approved _____

Application Denied _____ Denied by _____

Rationale _____

Payment \$ _____ Date Received _____ Receipt Number _____

Journal Entry Submitted _____ Code _____